



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, SEPTEMBER 6, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVl1VnR1RWF5bXovdz09>

Meeting ID: 599 786 6403

Passcode: 53538

Dial by Location

+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

1. **Call meeting to order**
2. **Roll call**
3. **Public Hearings – None**
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*

- a. Review and possible action relating to the **minutes of the August 16, 2022 regular Fort Atkinson City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- b. Review and possible action relating to the **minutes of the August 23, 2022 regular Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to the **minutes of the August 24, 2022 Loan Review Committee meeting** (LeMire, City Manager)
- d. Review and possible action relating to the **minutes of the August 29, 2022 Economic Development Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- e. Review and possible action relating to the **minutes of the August 30, 2022 Police and Fire Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- f. Review and possible action relating to **Special Event: St. Joseph Catholic Church Fall Fest**, September 10-11, 2022 at St. Joseph Catholic Church (Ebbert, Clerk/Treasurer/Finance Director)
- g. Review and possible action relating to **Special Event: Rotary Wine Walk**, Friday, October 14, 2022 downtown Main Street (Ebbert, Clerk/Treasurer/Finance Director)
- h. Review and possible action relating to **Special Event: Kiwanis Club Trunk or Treat**, Monday, October 31, 2022 at Jones Park (Ebbert, Clerk/Treasurer/Finance Director)
- i. Review and possible action relating to **Special Event: CLCA Fall Fest 2022**, Saturday, Oct. 22, 2022 from 10 a.m. to 1 p.m. at CLCA campus (Ebbert, Clerk/Treasurer/Finance Director)
- j. Review and possible action relating to **Temporary "Class B" Retailer's Licenses** for the Rotary Club of Fort Atkinson (Ebbert, Clerk/Treasurer/Finance Director)
- k. Review and possible action relating to **Temporary Class "B" Retailer's Licenses** for St. Joseph's Catholic Church – St. Joseph's Fall Festival September 10-11, 2022 (Ebbert, Clerk/Treasurer/Finance Director)

6. **Petitions, Requests, and Communications – None**

7. **Resolutions and Ordinances:**

- a. First reading of an **Ordinance Annexing** the territory located at W6124 Sunset Ave., to the City of Fort Atkinson (Selle, City Engineer/Director of Public Works)

8. **Reports of Officers, Boards, and Committees:**

- a. City Manager's Report (LeMire, City Manager)

9. **Unfinished Business – None**

10. **New Business:**

- a. Review and possible action relating to **Special Event: Adult Recess**, Friday, Sept. 23, 2022 at Jones Park (Franseen, Parks and Recreation Director)
- b. Review and possible action relating to **Alcohol Beverage License application** for the licensing period of September 7, 2022 to June 30, 2023 (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to a **Letter of Engagement** from Baker Tilly US, LLP for TID #7 100% Audit (LeMire, City Manager)
- d. Review and possible action relating to a **Letter of Engagement** from Baker Tilly US, LLP for annual audit services for 2022-2024 (LeMire, City Manager)
- e. Review and possible action relating to a proposal from **Artisan Graham to list the City-owned parcels in the Klement Business Park** (LeMire, City Manager)
- f. Review and possible action relating to a **Tentative Agreement** between the Fort Atkinson Professional Police Association Local #40 and the City of Fort Atkinson (LeMire, City Manager)
- g. Review and possible action related to Wastewater Treatment Plant – Phase 2 improvements project **change order 5 – Aeration Equipment Substitution** (Christensen, Wastewater Utility Superintendent)
- h. Review and possible action related to Wastewater Treatment Plant – Phase 2 improvements project **change order 6 – Influent Wastewater Valve Body Replacement** (Christensen, Wastewater Utility Superintendent)
- i. Review and possible action related to Wastewater Treatment Plant – Phase 2 improvements project **change order 7 – Primary Clarifier Floor Replacement Credit** (Christensen, Wastewater Utility Superintendent)

11. **Miscellaneous** – None

12. **Claims, Appropriations and Contract Payments:**

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

13. **Adjournment**

Date Posted: September 2, 2022

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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